

CENTERVILLE CHURCH PRESCHOOL

2009-2010 ADMISSION AGREEMENT

CCP agrees to provide preschool services to _____
(Child's name)

Lightning Bugs (3 to early 4 year olds)

_____ \$190.00 per month for Tuesday-Thursday Sessions
_____ \$240.00 per month for Monday-Wednesday-Friday Sessions
_____ \$430.00 per month for Monday thru Friday Sessions

Butterfly's (Older 4's to K-ready)

_____ \$200.00 per month for Tuesday-Thursday Sessions.
_____ \$250.00 per month for Monday-Wednesday-Friday
_____ \$450.00 per month for Monday thru Friday Sessions

The annual Enrollment/Activity Fee is non-refundable.

Before May 2009 = _____ \$90.00: 2 or 3-Day Sessions / _____ \$100.00: 5-Day Session

After May 2009 = _____ \$100.00: 2 or 3-Day Sessions / _____ \$120.00: 5-Day Session

Fees are due on the 1st day of each month, and past due by the 10th of the month. A late fee of \$10.00 will be charged for overdue/returned payments. **There will be a charge of \$10.00 for all returned checks, and you will be required to pay the fee for that month (plus the late fee of \$10.00 & the returned check fee of \$10.00) in cash or a money order.**

The tuition is set to cover the operation costs of the school, only, & does not provide funds for any other program.

Our policies require us to withdraw any child whose tuition is not paid in full within the month due.

A deposit, equal to one month's tuition is required at the time of student enrollment, in addition to the Enrollment/Activity Fee. This deposit will be used for the "May" tuition of that school year, or as the last month of attendance if a thirty day (30) written notice is given. A change in schedule (dropping a particular day/s) constitutes a withdrawal from that portion of your child's schedule and a thirty day (30) written notice is still necessary for a refund of that portion of your deposit.

_____ **Unused tuition is only returned with a thirty (30) day notice in writing.**

(Parent Initial)

_____ **CCP reserves the right to increase fees at any time while providing a thirty (30) day school wide notice.**

(Parent Initial)

_____ **I agree to read and abide by all the policies & procedures outlined in the CCP Parent Handbook.**

(Parent Initial)

A late pick-up fee of \$5.00 will be charged for any child picked up later than 5 minutes after the preschool session ends. Refer to the times above according to your child's age group

All children shall be put on a one month trial enrollment to confirm the child's readiness for Preschool. At the end of the one month period your child may be withdrawn at the request of the Director, your tuition deposit will be refunded, and this agreement will be terminated with or without your consent.

Licensing Agency Rights:

The Department of Licensing Agency shall have the authority to interview children, or staff, and to inspect and audit child or facility records without prior consent. The licensee shall make provisions for private interviews with any children or staff member, and for the examination of all records relating to the operation of the child care center. The Department has the authority to observe the physical condition of the child(ren), including conditions that could indicate abuse, neglect, or inappropriate placement.

Photograph Release:

CCP reserves the right to use pictures of our program for advertising or other publicity. At no time would the privacy of individuals be violated nor personal information (including names) released to the public.

Exchange of Information Release:

The undersigned permit CCP to release information regarding their child's academic/social/emotional readiness to other school's you've applied to, school districts, or intervention agencies who call us inquiring as to such information only once their identity and affiliation with such institutions is confirmed by CCP staff.

Signatures:

(Parent / Guardian)

Date

(Facility Representative)

Date